

WARREN COUNTY COMMISSIONERS MEETING

MONDAY APRIL 19, 2021

The Warren County Commissioners present for the meeting: Clay Andrews, Adam Hanthorne, Craig Greenwood.

Public: Ben Dispennett, LEDO Director.

Department Head/Elected Official – Robin Weston-Hubner, Auditor; Jud Barce, County Attorney; Matt Herndon, Highway Supervisor; Jenny Hobough, Highway Office Manager; Jill Wilson, Human Resource Director; Phil Astell, EMA Director (Conference Call); Ethan Foxworthy, Council; John Kuiper, Zoning Director; Randy Haddock, Surveyor; Rusty Hart, Sheriff;

1. The meeting was called to order by Clay Andrews.
2. Clay Andrews, Commissioner President led the Pledge of Allegiance.
3. New Business:
  - a. Adam Hanthorne made a motion to approve the agenda with a second from Craig Greenwood, all voted in favor.
  - b. Craig Greenwood made a motion to approve the April 5, 2021 Commissioner Meeting minutes with a second from Adam Hanthorne, all voted in favor.
  - c. Craig Greenwood inquired about the Constellation and Vectren bills. Craig Greenwood made a motion to approve the April 5, 2021 through April 19, 2021 Accounts Payable Claim Dockets with a second from Adam Hanthorne, all voted in favor.
  - d. Craig Greenwood made a motion to approve the payroll April 16, 2021 with a second from Adam Hanthorne, all voted in favor.
  - e. Highway – JCWF roadwork repaving will continue on 650W. Discussed bridge on 650. Work is finished on the truck building ceiling and electrical work will be done soon. Repaving is scheduled for 300, Judyville, Pence, 100N and Division. Otterbein Lake has been complete with several compliments.
  - f. Rescind COVID-19 Resolution – Andrews explained the resolution. Hanthorne inquired about taking out the final paragraph. Craig Greenwood made a motion to approve resolution #2021-0419A with a second Adam Hanthorne, all voted in favor.
  - g. American Rescue Plan Ordinance – Barce explained the ordinance and the plan which will need shaped at a later time to better define. Clay Andrews made a motion to approve ordinance #2021-0419B with a second from Adam Hanthorne, all voted in favor.
  - h. Comprehensive Plan – Andrews explained the plan that LEDO has working on as well. The original plan from 1979 is in need of updating as it will help with grant funding. Quotes for the comprehensive plan from HWC Engineering for \$24,900 and American Structure Point for \$30,000. Dispennett explained the quotes. HWC has worked with Williamsport and West Lebanon on prior projects. Adam Hanthorne made a motion to approve the strategic plan with HWC pending Council approve for \$24,900 with a second from Craig Greenwood, all voted in favor.
  - i. Infrastructure Development Zone – Andrews explained this would encourage broadband developers by giving tax abatements on the personal property. Dispennett explained the broadband community ready ordinance was the first step. A broadband ready task force will be created. LEDO completed a survey for broadband and results were presented and explained.
  - j. Ordinance Providing for Reimbursement Rates for Services – Discussed an hour or more will begin the charges. Craig Greenwood made a motion to approve ordinance #2021-0419C with a second from Adam Hanthorne, all voted in favor.
  - k. Amending Ordinance Regarding Procedures for Allowing Access to Public Records – Amendment will allow the Treasurer's office to charge for extract fees. Clay Andrews made a motion to approve ordinance #2021-0419D with a second from Adam Hanthorne, all voted in favor.
  - l. DocuSign for INDOT – Hobough explained INDOT is requiring all contracts to be signed through DocuSign. Discussed who would sign. Craig Greenwood made a motion to approve resolution #2021-0419E requiring the signature of Commissioner President on DocuSign documents for INDOT with a second from Adam Hanthorne, all voted in favor.
4. Old Business:
  - a. Courtroom Chair Repairs – Greenwood will work with Judge Reece to help with the process. Tabled until a later meeting.
  - b. Highway Department Pickup Truck Purchase – Andrews is waiting for information from Enterprise. Tabled until a later meeting.
  - c. Benton/Warren Mutual Aid Agreement – Hanthorne is working with Benton County Commissioners concerning the agreement. Tabled until next meeting.
  - d. County Code/Zoning Code/Employee Handbook – Barce explained items that are being compiled for the county code currently.
  - e. Remodeling of Legion and Litzenberger Office – Hanthorne explained the flooring will be going in soon but has had no response from painting contractors. Windows should be delivered hopefully this week. Greenwood presented quotes for sidewalk in front of Legion with Aaron Cob from NORA Contracting \$7,500, Ron Warrick \$5,786. Adam Hanthorne made a motion to approve quote from Ronnie Warrick paid from fund 4917 with a second from Clay Andrews, all voted in favor.
5. Elected Official/Department Head comments:
  - a. Jail Repairs - Greenwood discussed the draw from Heritage order to pay for \$49,258. Rusty inquired about a few places that still need work done before finalizing. Decided to hold final 10% payment until complete. Greenwood presented quotes for repair of concrete in front of the jail with Ronnie Warrick at \$7,392 and Aaron Cob from NORA at \$11,600. Clay Andrews made a motion to approve quote from Ronnie Warrick in the amount of \$7,392 paid from Cumulative Capital Development with a second from Adam Hanthorne, all voted in favor.

- ~~b. Jill Wilson, HR Director – Working on training of the department heads and employees such as harassment training. Ambulance is being repaired but total was over deductible so applied to insurance.~~
- c. Rusty Hart, Sheriff – Discussed activities at gun range for proficiency testing of employees allowed to carry. Jail, health dept and fire marshal inspections have been complete with no issues.
  - d. John Kuiper, Zoning Director – Explained currently have 5-6 unsafe building orders that are in process. Discussed holding hearings following commissioner meetings in the following months.
  - e. Weston-Hubner – Explained FEMA aid with COVID Funeral expenses, this has been posted on website. Currently working on several land inquires for purchase, transfer and vacating of alley as well as the ability to process credit card payments in Zoning, Recorder and Auditor offices. Presented quote for Ambulance brush guards for EMS Director Bryan Lanham. Discussed a second quote for comparison, Adam will work on this.

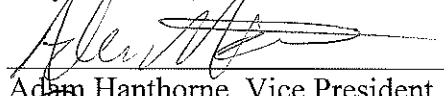
6. Public Comment:

Next Commissioner meeting May 3, 2021 @ 8:30 a.m.

There being no further business Adam Hanthorne made a motion to adjourn with a second from Clay Andrews, all voted in favor.

ATTEST:   
Robin Weston-Hubner, Auditor

  
Clay Andrews, President

  
Adam Hanthorne, Vice President

  
David Craig Greenwood